

Introduction

Heacham Manor Golf club 'Play Safe' procedure based on guidance from the Golf industry governing bodies.

From 29 March 2021, the first phase of coming out of lockdown, will apply across England. An overview of all restrictions is provided on the Government website.

This procedure will include all aspects of the golfing experience, from arrival in the car park before the round to departure after the round. Golfers will be required to comply with the rules on social distancing throughout. Some temporary provisions in relation to the Rules of Golf will also be necessary to ensure safe play (see 6).

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1.0 Course Set Up

1.1 Introduction

- 1.1.1 Please see the following details aimed at reducing the contact points where players could potentially transfer the virus.
- 1.1.2 All bunker rakes have been removed, Players may bring their own personal rakes and retrievers, which should only be handled by that player and taken away at the end of their round, please try to smooth out your marks as best you can. Our golf course staff will be monitoring bunkers during the day. There are a number of bunkers that have been made GUR during this time. These are bunkers that have been filled in as part of our ongoing course improvement program.
- 1.1.3 Ball washers are out of use, please do not touch them.

- 1.1.4 Benches are out of use, bins can be used but please do not touch them.
- 1.1.5 Hole signage is on the course, but all players are reminded not to touch these.
- 1.1.6 The stakes defining areas of the course can be treated as immovable objects.
- 1.1.7 There are hole liners inserted in the holes, which means all of the ball does not fall below the surface of the putting green and can be easily retrieved by handling the ball only.
- 1.1.8 Stakes defining areas of the course can be treated as immovable obstructions.

1.2 Practice Areas

- 1.2.1 The practice area will be open 8am – 6pm. Limited to two players at a time. However please ensure that you retrieve only your own balls.

2.0 Reserving Tee Times

2.1 Bookings

- 2.1.1 All visitors must book a tee time online in advance through the Heacham Manor website before traveling to the course.
- 2.1.2 As the bar/restaurant/clubhouse is not allowed to open in this phase and to safeguard our staff and members by reducing contact points, the member of golf staff on duty at the golf reception will not be able to deal with any payment transactions. All bookings must be made and paid for in advance.
- 2.1.3 Our staff will monitor tee bookings on the BRS system to ensure that players are keeping to the playing conditions as set out in this procedure.
- 2.1.4 The visitors booking the tee time will have to specify who they are playing with by name.
- 2.1.5 Visitors to arrive 15 minutes before their tee off time and leave 10 mins after they have finished.
- 2.1.6 Tee Times have been arranged for 8-minute intervals. Visitors will be allowed to book 1 tee time per day. Bookings are allowed to be booked 5 days in advance. Players are permitted to play as a 4 ball, at a social distance.

3.0 Arrival and Waiting to Play

3.1 Car Park

- 3.1.1 On arrival at the golf course please drive to the sign posted car park. Please arrive no earlier than 15 mins before your tee time. Please change shoes in the car park.

3.2 Clubhouse

- 3.2.1 In phase one the clubhouse and locker room facilities will be closed. Golf check in is situated in the reception area of the Avocet Barn. Ladies may use the toilets in the Avocet Barn, men may use the disabled toilet, please adhere to social distancing rules, and always wear a mask indoors. The 10th tee toilet is open between 9.30 and 6pm. Please adhere to the policy on use on the door and remember to maintain a social distance.

3.3 Buggies

- 3.3.1 If the course conditions allow, buggies will be available **only** if they have been booked and paid for prior to arrival, please call the golf reception on 01485 579825. The member of golf staff on duty shall ensure that the buggies are prepared for use. The member of golf staff will have the buggy waiting next to the golf check in area, 10 mins before play. You must **not** share a buggy if you are from different households.

3.4 Practice putting green.

- 3.4.1 Priority of use to the players in the next group due to tee off. Please ensure the 2-metre distance rule is strictly followed.

4.0 During the Round

4.1 Social Distancing

- 4.1.1 Players need to ensure that they keep at least 2 metres apart during the round.

4.2 Teeing Areas

- 4.2.1 Golfers to keep 2 metres apart at teeing areas due the normal proximity of golfers to one another when tee shots are being played.

4.3 General

- 4.3.1 Golfers to stay more than 2 metres apart when walking to the ball, searching for a ball and playing shots.

- 4.3.2 Golfers not to touch stray balls.

4.4 Bunkers

- 4.4.1 With no rakes allowed on the course, players may bring their own personal rakes and retrievers, which should only be handled by that player and taken away at the end of their round, otherwise golfers to make their very best efforts to smooth the

sand using their club and/or their feet. The member of golf staff on duty will monitor the bunkers.

4.5 Flagsticks

4.5.1 Golfers are required to always leave the flagstick in the hole and not to touch it.

4.5.2 The flagstick ball retriever system will allow the balls to be holed out, which means the ball can be easily retrieved by handling the ball only.

4.6 Putting Green.

4.6.1 Golfers to keep 2 metres apart on the putting greens and not to touch the flagstick.

5.0 After the Round

5.1 Leaving the Course.

5.1.1 Golfers to be aware that social distancing is as important after a round as it is during the round, so when the round is over, they must leave the course immediately so that there are no gatherings around the clubhouse area.

6.0 Rules of Golf Related Matters

6.1 Amendments

6.1.1 Until further notice, the following provisions are considered acceptable on a temporary basis.

These rules will be amended as guidance from the golf governing bodies change. These rules are there to protect the safety of yourselves and fellow golfers at Heacham Manor golf club.

Thank you for your patience and understanding, we hope you enjoy your return to golf.